

The School Board of Miami-Dade County, Florida
SCHOOL BOARD ADMINISTRATION BUILDING
Procurement Management
1450 N.E. 2nd Avenue, Room 352
Miami, Fl. 33132

Direct All Inquiries To
Procurement Management -
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BID/RFP ADDENDUM

Date: April 11, 2006
Addendum No. 2

BID/RFP TITLE: 038-FF10 – EXCLUSIVE BEVERAGE POURING RIGHTS FOR MIAMI-DADE
COUNTY PUBLIC SCHOOLS

This addendum modifies the conditions of the above referenced bid as follows:

- 1. Revises Evaluation of Proposals – Page 9-10
- 2. Adds Occupational License Requirements/Permits & Fees – Page 15

If your bid/proposal has not been mailed, substitute the pages marked REVISED and mail your entire bid/proposal package. **REMEMBER TO SIGN THE BIDDER QUALIFICATION FORM.**

If your bid/proposal has been mailed, sign and return this addendum form with the revised pages by the time and date indicated on the Bidder Qualification Form. **BY SIGNING THIS ADDENDUM, THE VENDOR AGREES TO THE TERMS AND CONDITIONS CONTAINED IN THE BIDDER QUALIFICATION FORM AND ALL RELATED BID DOCUMENTS.**

PLEASE NOTE: If your firm has mailed a copy of this bid/proposal to another vendor, it is your responsibility to forward them a copy of this addendum.

(PLEASE TYPE OR PRINT BELOW)

LEGAL NAME OF BIDDER: _____

MAILING ADDRESS: _____

CITY, STATE ZIP CODE: _____

TELEPHONE NUMBER: _____ E-MAIL I.D. _____ FAX # _____

BY: SIGNATURE (Manual): _____
OF AUTHORIZED REPRESENTATIVE

NAME (Typed): _____ TITLE: _____
OF AUTHORIZED REPRESENTATIVE

VIII. TERMS OF CONTRACT

The term of the contract shall be for an initial five-year period and may, by mutual agreement between The School Board of Miami-Dade County, Florida, and the awardee, be extended for an additional 5-year period. School Board reserves the right to cancel the contract in the event the services rendered do not comply with the provisions of the proposal and/or the quality of services are deemed inadequate. The proposer must comply with all municipal, state and federal statutes prohibiting discrimination, including, but not limited to discrimination based on race, religion, ethnicity, national origin and gender.

The School Board reserves the right to cancel the contract in the event the services rendered do not comply with the provisions of the proposal and/or the quality of services is found to be undesirable, upon giving sixty (60) days written notice.

At the end of the term of the contract or upon notice of termination, the awarded proposer shall have thirty (30) workdays to remove any and all machines, enclosures and other materials associated with this program. This removal of equipment and its components shall be at no cost to the district.

IX. EVALUATION OF PROPOSALS

School District representatives will evaluate all proposals to identify the best leasing option most advantageous to the Board. The evaluation committee will include the following members or designees:

Representatives (2) Food and Nutrition

Senior High School Principal

Middle School Principal

Representative, Division of Business Development and Assistance

Representative(s), Procurement Management Services (non-voting)

Representative, Food Service Accounting

Representative, School Operations

Representative, Management and Compliance Audits (non-voting)

The evaluation committee will consider the following specific criteria:

- Financial stability of the Proposer and ability to provide requisite items specified in the RFP;
- Proposer's expertise and experience with similar projects in similar environments;
- Proposer's stated costs for items to be purchased.
- Proposer's cost proposal, including monetary offer for exclusivity rights.
- Estimated time frame for completion of scope of work;
- Ability to accommodate M-DCPS district volume (schools, students, employees) and work within M-DCPS environment and culture;
- M/WBE Participation;
- Past Performance.

The School Board reserves the right to reject any or all proposals, to further negotiate proposals by the successful proposer(s) for terms more favorable to the District, to waive any irregularities or informalities, to accept or reject any items or combination of items, to request clarification of information submitted in any proposal and to request additional information from any proposer. Following the selection of a proposal and approval by the School Board, a professional services agreement acceptable to the School Board Attorney will be entered into with the successful proposer. Unsuccessful proposers will not receive additional information following the issuance of a final decision.

X. EQUAL EMPLOYMENT OPPORTUNITY AND M/WBE PARTICIPATION

Equal Employment Opportunity

1. It is the policy of the School Board that no person will be denied access, employment, training, or promotion on the basis of gender, race, color, religion, ethnic or national origin, political beliefs, marital status, age, sexual orientation, social and family background, linguistic preference or disability, and that merit principles will be followed.

Each firm is requested to indicate its equal employment policy and provide a detailed breakdown by ethnicity, gender and occupational categories of its work force. **(ATTACHMENT C)**

2. **Minority/Women Business Enterprise (M/WBE) Participation**

The School Board has an active Minority/Women Business Enterprise (M/WBE) Program, to increase contracting opportunities for M/WBE's. In keeping with this policy, if a minority firm, which is Woman or African American-owned and operated, is to perform a scope of work, provide documentation to substantiate the experience of the M/WBE and its staff in providing this type of service. The Division of Business Development and Assistance must certify all M/WBE's, prior to contract award. The M/WBE Application may be accessed through the following link:

<http://forms.dadeschools.net/webpdf/3920.pdf>

- C. At this meeting, any discrepancies or omissions in the bid documents or any questions regarding the bid and scope of work shall be discussed and dispensation made.
- D. Responses to questions will be posted to M-DCPS's website and it is the responsibility of the bidder(s) to monitor this site for posting of response(s). The website link is the following:

<http://procurement.dadeschools.net/bidsol/asp/ENACT.asp>

OCCUPATIONAL LICENSE:

Any person, firm, corporation or joint venture, with a business location in Miami-Dade County, Florida, which is submitting a bid, shall meet the County's Occupational License Tax requirements in accordance with Chapter 8A, Article IX of the Code of Miami-Dade County, Florida. Bidders with a location outside Miami-Dade County shall meet their local Occupational Tax requirements. A copy of the license is requested to be submitted with the Bid Proposal. If the Bidder has already complied with this requirement, a new copy is not required while the license is valid and in effect. It is the Bidder's responsibility to resubmit a copy of a new license after expiration or termination of the current license. Non-compliance with this condition may cause the bid not to be considered for award.

LICENSES, PERMITS AND FEES:

The successful vendor(s) shall obtain and pay for all licenses, permits and fees required for vending service and shall comply with all laws, ordinances, regulations. The successful vendor(s) shall pay all federal, state and local taxes chargeable to the operation. The Board will not collect or pay any sales tax for the awarded vendor(s). Damages, penalties and/or fines imposed on the Board or the awarded vendor(s) for failure to obtain required licenses, permits or fines shall be borne by the vendor.

XV. ADDITIONAL INFORMATION

Any additional information regarding proposal procedures may be obtained from:

Division of Procurement Management Services
Ms. Barbara Jones, CPPB, Director
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Miami, Florida 33132
(305) 995-2348
E-mail bjones@dadeschools.net